

Board Finance & Audit Committee

Meeting Minutes

February 23, 2023

5:00 pm – 6:30 pm

Regular Meeting

[Zoom Meeting Recording](#)

Committee Members Present: Claudio Gualtieri, Stacia Grosso, Patrick Charmel

Opening, Roll Call, Opening Statement:

Claudio Gualtieri called the meeting to order at 5:07 pm. Gwen Reyes recognized quorum.

Meeting Agenda

Motion: Claudio Gualtieri asked for a motion that the committee accept the meeting agenda. Claudio Gualtieri created the motion. Stacia Grosso seconded. There was no further discussion. None opposed. **Motion carried.**

Meeting Minutes

Motion: Claudio Gualtieri asked for a motion that the committee accept the September 2022 meeting minutes. Claudio Gualtieri created the motion. Stacia Grosso seconded. There was no further discussion. None opposed. **Motion carried.**

Public Comments: None

Calendar

Motion: Claudio Gualtieri asked for a motion that the committee accept the meeting dates through February 2024. Claudio Gualtieri created the motion. Stacia Grosso seconded. There was no further discussion. None opposed. **Motion carried.**

FY22 Close Out and Audit Update: Gwen Reyes provided an overview of the FY22 Statement of Financial Activity and Balance Sheet. A status update on the FY22 audit was also provided indicating the audit is in progress and the federal and single audits are applicable again this year. The audit report and recommendations, if any, are anticipated to be ready in time for discussion at the next meeting in April.

Insurance Update: Michelle Puhlick provided a status update on March 2023 Insurance Renewals. The information required to go to market has been provided to Lockton, they have returned with some initial estimated quotes. An updated report will be provided at the next meeting.

Executive Session: Claudio Gualtieri asked for a motion that the committee accept entering an executive session to discuss personnel matters. Jenn Searls, Michelle Puhlick, and Brad Arnold

(Limestone Pension Associates) were invited to the executive session to participate in the discussion. Patrick Charmel created the motion. Stacia Grosso seconded. No further discussion. **Motion carried.**

Adjournment: The meeting adjourned at 5:48 pm.

DRAFT