

## Board Finance & Audit Committee

Meeting Agenda  
January 23, 2025  
5:00 – 6:30 pm  
Regular Meeting

### Join Zoom Meeting:

<https://us06web.zoom.us/j/83712892871?pwd=SePpDkeOlctWH3U7SKJfApbtjpieIN.1&from=addon>

Meeting ID: 837 1289 2871

Passcode: 366122

- I. Opening
  - a. Welcome and Call to Order
  - b. Roll Call
  - c. Approval: Meeting Agenda  
RECOMMENDED ACTION: That the Committee approve the meeting agenda.
  - d. Approval: Meeting Minutes  
RECOMMENDED ACTION: That the Committee approve the September regular meeting minutes.
- II. Public Comments
- III. Approve Proposed Regular Meeting Schedule
- IV. FY24 Financials Close Out and Audit Update
- V. Insurance Update – Status of Renewals
- VI. Executive Session  
RECOMMENDED ACTION: That the Committee enter into executive session to discuss corporate strategy.
- VII. Adjournment

## Board Finance & Audit Committee

Meeting Minutes

January 23rd, 2025

5:00 – 6:00 PM

Regular Meeting

[Zoom Meeting Recording](#)

**Committee Members Present:** Claudio Gualtieri, Patrick Charmel, Stacia Strouss

**Opening, Roll Call, Opening Statement:**

Claudio Gualtieri called the meeting to order at 5:10PM. Claudio Gualtieri requested that Gwen Reyes call the roll; Gwen Reyes recognized quorum.

**Meeting Agenda**

**Motion:** Claudio Gualtieri asked for a motion that the committee accept the meeting agenda. Stacia Strouss created the motion. Patrick Charmel seconded. There was no further discussion. None opposed.

**Motion carried.**

**Meeting Minutes**

**Motion:** Claudio Gualtieri asked for a motion that the committee accept the meeting minutes. Pat Charmel created the motion. Stacia Strouss seconded. There was no further discussion. None opposed.

**Motion carried.**

**Public Comments:** None

**Proposed Regular Meeting Schedule:** Claudio Gualtieri asked for a motion that the committee accept the Proposed Regular Meeting Schedule. Stacia Strouss created the motion. Pat Charmel seconded. There was no further discussion. None opposed. **Motion carried.**

**FY24 Financials Close Out and Audit Update:** Gwen Reyes provided an overview of the FY24 Financials Close Out and Audit Update.

**Insurance Update – Status of Renewals:** Michelle Puhlick provided an overview of the Insurance Status of Renewals.

**Executive Session:** Claudio Gualtieri asked for a motion that the committee approve entering an executive session to discuss corporate strategy pertaining to trade secrets. Jenn Searls and Michelle Puhlick were invited to the executive session to participate in the discussion. Pat Charmel created the motion. Stacia Strouss seconded. No further discussion. **Motion carried.**

**Adjournment:** Claudio Gualtieri asked for a motion that the committee approve adjourning the meeting. Pat Charmel created the motion. Stacia Strouss seconded. **Motion carried.** The meeting adjourned at 5:40PM.

DRAFT