

## Board Finance & Audit Committee

Meeting Agenda (REVISED)

April 27, 2023

5:00 pm – 6:30 pm

Regular Meeting

Join Zoom Meeting:

<https://us06web.zoom.us/j/81085582613?pwd=UUltK0VidTRUczByRG9seWJ6V1ZsQT09&from=addon>

Meeting ID: 810 8558 2613

Passcode: 323356

- I. Opening
  - a. Welcome and Call to Order
  - b. Roll Call
  - c. Approval: Meeting Agenda  
RECOMMENDED ACTION: That the Committee approve the meeting agenda.
  - d. Approval: Meeting Minutes  
RECOMMENDED ACTION: That the Committee approve the February 2023 regular meeting minutes.
- II. Public Comments
- III. FY23 Q1 Financials
- IV. Insurance Update – Summary of Renewals
- V. Executive Session  
RECOMMENDED ACTION: That the committee enter into an executive session to discuss:
  - Draft independent auditor’s report and financial statements for the year ended September 30, 2022 presented by Frank Miceli of Marcum, LLP
- VI. FY22 Audit Report  
RECOMMENDED ACTION: That the Committee approve the Independent Audit Report of the Year Ended September 30, 2022 as presented by Marcum, LLP.
- VII. Board Auditor  
RECOMMENDED ACTION: That the Committee approve a two-year extension of Marcum, LLP as the designated Board auditor in accordance with the Board bylaws to provide annual auditing and IRS Tax Form 990 services pending approved funding and a fully executed service agreement.
- VII. Adjournment

## Board Finance & Audit Committee

### Meeting Minutes

April 27, 2023

5:00 pm – 6:30 pm

Regular Meeting

[Zoom Meeting Recording](#)

**Committee Members Present:** Claudio Gualtieri, Stacia Grosso. Absent: Patrick Charmel

**Opening, Roll Call, Opening Statement:**

Claudio Gualtieri called the meeting to order at 5:02 pm. Gwen Reyes recognized quorum.

**Meeting Agenda**

**Motion:** Claudio Gualtieri asked for a motion that the committee accept the meeting agenda. Claudio Gualtieri created the motion. Stacia Grosso seconded. There was no further discussion. None opposed.

**Motion carried.**

**Meeting Minutes**

**Motion:** Claudio Gualtieri asked for a motion that the committee accept the February 2023 meeting minutes. Claudio Gualtieri created the motion. Stacia Grosso seconded. There was no further discussion. None opposed. **Motion carried.**

**Public Comments:** None

**FY23 Q1 Financials:** Gwen Reyes provided an overview of the FY23 Q1 Statement of Financial Activity and Balance Sheet.

**Insurance Update – Summary of Renewals:** Michelle Puhlick provided a status update on March 2023 Insurance Renewals indicating all policies have been successfully renewed.

**Executive Session:** Claudio Gualtieri asked for a motion that the committee accept entering an executive session to discuss the FY22 audit report. Jenn Searls, Michelle Puhlick, and Frank Miceli (Marcum LLP) were invited to the executive session to participate in the discussion. Claudio Gualtieri created the motion. Stacia Grosso seconded. No further discussion. **Motion carried.**

**FY22 Audit Report:** Claudio Gualtieri asked for a motion that the committee approve the Independent Audit Report of the Year Ended September 30, 2022. Claudio Gualtieri created the motion. Stacia Grosso seconded. There was no further discussion. None opposed. **Motion carried.**

**Board Auditor:** Claudio Gualtieri asked for a motion that the committee approve a two-year extension of Marcum, LLP as the designated Board auditor in accordance with the Board bylaws to provide annual auditing and IRS Tax Form 990 services pending approved funding and a fully executed service

agreement. Claudio Gualtieri created the motion. Stacia Grosso seconded. There was no further discussion. None opposed. **Motion carried.**

**Adjournment:** The meeting adjourned at 5:34 pm.

DRAFT