

Board of Directors Meeting Agenda

December 2, 2020

4:00-7:00 pm

Regular Meeting

Join Zoom Meeting:

<https://us02web.zoom.us/j/84795937467>

Dial in: +1 646 876 9923 US (New York)

Meeting ID: 847 9593 7467

Meeting Materials can be found here: <https://portal.ct.gov/OHS/HIT-Work-Groups/Health-Information-Alliance/Meeting-Materials>

I. Opening

- a. Roll Call
- b. Approval: Board Meeting Minutes

RECOMMENDED ACTION: That the Board approve the November regular meeting minutes.

- c. Approval: Meeting Agenda

RECOMMENDED ACTION: That the Board accept the meeting agenda.

II. Reports

- a. Board Chair Report
- b. Executive Director Report
- c. Finance & Audit Committee Report

III. Business Agenda

- a. Board Treasurer and Secretary

RECOMMENDED ACTION: That the Board table the election of the Board Treasurer and Secretary until January.

b. Presiding Chair

RECOMMENDED ACTION: That the Board entertain a motion from the floor regarding appointment of a Presiding Chair.

c. Approval: Executive Director Authority

RECOMMENDED ACTION: That the Board delegate power to sign, acknowledge and deliver on behalf of the Corporation all deeds, agreements and other formal instruments, and implementation of orders and policies of the Board to the Executive Director, Jenn Searls. Such authority shall be subject to the input and control of the Board.

RECOMMENDED ACTION: That the Board authorize the Executive Director, Jenn Searls, as signatory for checks, drafts or orders for the payment of money, notes, bills of exchange and other evidences of indebtedness issued in the name of HIA, Inc.

d. Approval: UConn Health Contract

RECOMMENDED ACTION: That the Board authorize the management team to negotiate and enter into an agreement with UConn Health to provide clinical advisory as defined in the Health Information Technology Implementation Advanced Planning Document Update (HIT IAPD-U) approved by the Centers for Medicare & Medicaid Services (CMS) not to exceed \$516,733, pending approved funding and a fully executed service agreement.

e. Approval: Velatura Contract

RECOMMENDED ACTION: That the Board authorize the management team to negotiate and enter into an agreement with Velatura Services, LLC to provide health information technology consulting as defined in the Health Information Technology Implementation Advanced Planning Document Update (HIT IAPD-U) approved by the Centers for Medicare & Medicaid Services (CMS) not to exceed \$2,000,324, pending approved funding and a fully executed service agreement.

IV. Executive Session

RECOMMENDED ACTION: That the Board enter into executive session regarding personnel matters.

V. Adjournment

Board of Directors Meeting Minutes

December 2, 2020

4:00-7:00 pm

Regular Meeting

[Zoom Meeting Recording](#)

Directors Present: Allan Hackney, Mark Raymond, Lisa Stump, Mike Gilbert (Commissioner Gifford Designee), Commissioner Gifford joined at 4:10pm, Allen Davis joined at 4:20 pm.

Opening, Roll Call, Opening Statement:

Allan Hackney recognized a quorum and called the meeting to order at 4:06 pm.

October Board Regular Meeting Minutes

Motion: Allan Hackney asked for a motion to approve the November regular meeting minutes. Mark Raymond created the motion. Lisa Stump seconded the motion. There was no further discussion. **Motion carried.**

Meeting Agenda

Motion: Allan Hackney asked for a motion to approve the December 2, 2020 meeting agenda. Mark Raymond created the motion. Lisa Stump seconded the motion. There was no further discussion. **Motion carried.**

I. Reports

a. Board Chair Report

Allan Hackney announced that he is thrilled to introduce Jenn Searls as the Connie Board Permanent Executive Director. Allan acknowledged Michael Matthews and thanked him for his support in his interim director role. Michael will continue as Jenn is settled into her role.

Update on contracts: Allan reported that all of the Memorandum of Agreements (MOAs), Implementation Advanced Planning Documents (IAPDs) and relevant draft contracts were sent to the Center of Medicaid Services (CMS) on Wednesday, November 25. The approval process that CMS uses can take up to

60 days depending on the nature of the work. This particular set of contracts and IAPDs is an updated amendment from what was recently approved by CMS. The Department of Social Services (DSS) is frequently monitoring the approval process. Mike Gilbert added that he appreciates everyone (OHS, DSS, Connie, partner contractors) who worked on the products. He is hopeful that the APD is relatively clear with the federal approving authorities, and that they will actively monitor the approval process and address any questions from CMS.

Allan reported that The Office of Health Strategy (OHS)/Connie Seed Money contract extension was submitted to the CT Attorney General's office for final approval on Wednesday, November 25. Allan expects to hear back from their office next week on final approval.

Allan announced this will be the final board meeting he will chair. By statute, the Health Information Technology Officer (HITO) is the chair of Connie. This particular role is a designated role by the OHS's Executive Director, Vicki Veltri. OHS is beginning the process of filling the HITO role, however it is unlikely the position will be filled prior to the next Board meeting in January. To ensure proper input and continuity we are going to ask that Vicki Veltri, Executive Director of OHS to attend and be apart of Board meetings as a non-voting member while the search for the HITO proceeds.

b. Executive Director Report

Michael Matthews commented on the notable milestones Allan reported on. He added that we will have to initiate the next funding cycle. Michael shared that he kicked off a process with OHS, DSS, CRISP, and the support team to map out an action plan and a proposal will be likely available in the late spring. Michael added that this will be his final meeting serving as interim executive director, he thanked the Board and appreciated the opportunity to support this aspect of the implementation. Michael acknowledged that he has tremendous respect and appreciation for Allan Hackney, and appreciates his guidance and expertise.

Michael passed it over to Jenn Searls for further reports. Jenn Searls announced that last night we received the first draft of the Security Risk Assessment report from the Yale Security team. This is a major milestone for the Connie team. We are diving into the review to look at the comments and recommendations with the CRISP team and look forward to wrapping the report up.

The Operations Advisory Committee held its meeting on November 18 and welcomed a new member Trudi McKenna, CFO from Southern New England

Healthcare Organization (SOHO Health). Following the empanelment use case discussion that the committee had in October, we dove into a robust discussion around clinical data exchange opportunities. Michael Matthews led a great discussion and pulled information from the participants. We received valuable feedback from members on the need for common alignment, and synergies for timely data exchange among providers and health systems. Additionally, the committee honed in on the need for finding synergies between payer and provider needs.

Jenn added that we continue to make progress on the Project Notify transition by meeting with the 22 organizations that will be signing our trust framework. We have had two webinars to support the onboarding process, both well attended. The effective date of the transition is January 1, 2021.

We continue to meet potential partners and stakeholders. This week we will be meeting with the ProHealth team to begin their technical onboarding. We also have upcoming meetings with payer organizations.

Jenn will be reaching out to the Board members to hear their thoughts on challenges, and opportunities going forward.

c. Finance & Audit Committee Report

Allan Hackney reported that there is no update to report, as the Finance and Audit Committee (FAC) did not meet since the last Board meeting. We are in process of rescheduling this meeting.

II. Business Agenda

a. Board Treasurer and Secretary

Motion: Allan Hackney asked for a motion that the Board table the election of the Board Treasurer and Secretary until January. Mark Raymond created a motion. Lisa Stump seconded. There was no further discussion. **The motion carried.**

b. Presiding Chair

Motion: Allan Hackney asked for a motion that the Board appoint Mark Raymond as presiding chair of the January Board meeting. Lisa Stump created

the motion. Allen Davis seconded. There was no further discussion. **The motion carried.**

c. Approval: Executive Director Authority

Motion: Allan asked for a motion that the Board delegate power to sign, acknowledge and deliver on behalf of the Corporation all deeds, agreements and other formal instruments, and implementation of orders and policies of the Board to the Executive Director, Jenn Searls. Such authority shall be subject to the input and control of the Board and effective upon approval approval of the Seed Money Contract. Allen Davis created the motion. Mark Raymond seconded. There was no further discussion. **The motion carried.**

Motion: Allan Hackney asked for a motion that the Board authorize the Executive Director, Jenn Searls, as signatory for checks, drafts, or orders for the payment of money, notes, bills of exchange and other evidence of indebtedness issued in the name of HIA, Inc. Mark Raymond created the motion. Lisa Stump seconded. There was no further discussion. **The motion carried.**

d. Approval: UConn Health Contract

Motion: Allan Hackney asked for a motion that the Board authorize the management team to negotiate and enter into an agreement with UConn Health to provide clinical advisory as defined in the Health Information Technology Implementation Advanced Planning Document Update (HIT IAPD-U) approved by the Centers for Medicare & Medicaid Services (CMS) not to exceed \$516,733, pending approved funding and a fully executed service agreement. Mark Raymond created the motion. Lisa Stump and Allen Davis seconded. There was no further discussion. **The motion carried.**

e. Approval: Velatura Contract

Motion: Allan Hackney asked for a motion that the Board authorize the management team to negotiate and enter into an agreement with Velatura Services, LLC to provide health information technology consulting as defined in the Health Information Technology Implementation Advanced Planning Document Update (HIT IAPD-U) approved by the Centers for Medicare & Medicaid Services (CMS) not to exceed \$2,000,324, pending approved funding and a fully executed service agreement. Lisa Stump created the motion. Mark Raymond seconded. There was no further discussion. **The motion carried.**

IV. Executive Session

Motion: Allan Hackney asked that the Board enter the executive session regarding personnel matters. Mark Raymond created the motion. Lisa Stump seconded. **None opposed.**

The Board entered into executive session at 5:19 pm. The Board exited the executive session at 5:59 pm.

Motion: Allan Hackney asked that the board accept the employee compensation and benefits recommendations as presented, and further direct that the Finance and Audit Committee to review the corporations employee compensation and benefit programs on a needed basis and in accordance with their policies. Mark Raymond created the motion. Lisa Stump seconded. There was no further discussion. **The motion carried.**

V. Adjournment

Motion: Allan Hackney asked for a motion to adjourn. Mark Raymond made a motion to adjourn. Lisa Stump seconded. **None opposed.** The meeting adjourned at 6:02 pm.