

Board of Directors Meeting Agenda

February 7, 2024

4:00-6:00 pm

Regular Meeting

Join Zoom Meeting

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Dial by your location

+1 646 558 8656 US (New York)

Meeting ID: 827 5608 2055

Passcode: 793074

Meeting agendas and minutes can be found [here](#).

I. Opening

- a. Welcome - Sumit Sajnani, CT Health Information Technology Officer
- b. Roll Call
- c. Approval: Meeting Agenda

RECOMMENDED ACTION: That the Board approve the meeting agenda.

- d. Approval: Meeting Minutes

RECOMMENDED ACTION: That the Board approve the November 2023 Regular Meeting minutes.

II. Public Comment

III. Reports

- a. Board Chair
- b. Executive Director
- c. Finance & Audit Committee
- d. Privacy, Confidentiality, and Security Committee

IV. Business Agenda

- a. 2023 Goals Update
- b. Review and Approval of FY24 Goals

RECOMMENDED ACTION: That the Board approve the proposed FY24 Goals.

- c. FY24 APD Project Milestones
- d. Proposed CSS Board Candidate

RECOMMENDED ACTION: That the Board approve the proposed CSS Board candidate.

V. Executive Session

RECOMMENDED ACTION: That the Board, in order to ensure the confidentiality of responses until a contract is executed or negotiations for the award of such contract has ended, enter executive session regarding responses to the HIE Patient Portal request for quote.

VI. Adjournment

DRAFT

Board of Directors Meeting Minutes

February 7, 2024

4:00-6:00 pm

Regular Meeting

[Zoom Recording](#)

Directors Present: Sumit Sajnani, Pat Charmel, Mark Raymond, Claudio Gualtieri, Commissioner Andrea Barton Reeves. **Absent:** Jose Crespo, Lisa Stump, Stacia Grosso.

Opening

Welcome: Sumit Sajnani welcomed the Board and called the meeting to order at 4:10pm. Sumit Sajnani indicated that Dr. Davis's board reappointment letter has been requested from the appropriate appointing authority and will be using the Chair's discretion to invite Dr. Davis to the Executive Session. Sumit Sajnani welcomed Heidi Wilson, Connie's HIE Services Director, who will present a business agenda item and join the Executive Session. Sumit Sajnani also welcomed Patrick Murray and Michael O'Neill, of MedicaSoft, who will be joining the Executive Session.

Roll Call: Gwen Reyes called the roll and confirmed quorum.

Meeting Agenda: Sumit Sajnani requested a motion to accept the meeting agenda. Pat Charmel created a motion to accept the agenda. Mark Raymond seconded the motion. No further discussion. Motion passed.

Meeting Minutes: Sumit Sajnani requested a motion to approve the November board meeting minutes as submitted. Claudio Gualtieri created a motion to approve the minutes. Comm. Reeves seconded the motion. No further discussion. Motion passed.

Public Comment: None.

Reports

Board Chair Report: Sumit Sajnani informed the Board that OHS received a letter in December from associations representing approximately twenty-five different provider organizations. OHS met with some of the provider organizations listed in that letter to discuss the communicated challenges and potentially consider statutory and/or regulatory changes. Sumit Sajnani commented that the discussions were constructive and that the associations value what Connie is doing, and that discussions will continue. Sumit Sajnani announced that the FY24 contract between Connie and OHS has been executed.

Executive Director Report: Jenn Searls updated the board on Connie's work with Yale to expand their imaging technology. Connie is also working with Hartford Healthcare to have them live on imaging by the end of February. Jenn Searls announced that Connie will be hosting an in-person dinner in the Bristol area. Bristol Hospital has been encouraging its smaller providers to utilize Connie. Connie will be providing demonstrations, and the account management team will be present to answer questions and make connections. Connie is actively recruiting for the PFAC (Patient and Family Advisory Committee). A recent social media campaign has generated a number of applications. Connie is looking to develop a diverse group of individuals for this committee. The Patient Portal initiative will be discussed during the Executive Session during which time Connie will be recommending a vendor for this project. Connie is advancing with population health by talking to organizations about the types of

requirements and tools they'd find useful. Jenn Searls also commented that Connie is working on getting HITRUST certified.

F&AC Report: Claudio Gualtieri indicated that the committee met on February 1st at which time it adopted a schedule of meetings, reviewed the FY23 financials, received audit and insurance updates, and discussed personnel matters in Executive Session.

PC&S Report: Mark Raymond indicated that the committee met on January 11th at which time HITRUST certification was discussed along with the topic of consent functionality, and a schedule of meetings was adopted. Data access incidents that were under investigation were discussed during the Executive Session of which all instances were considered ordinary and expected.

Business Agenda

2023 Goals Update: Jenn Searls updated the Board on Connie's 2023 calendar year focus to achieve 60% of critical mass, which was calculated using five components. Connie met or exceeded three of the measures and has some work to do on the remaining two. Discussion occurred regarding re-calibrating what is considered critical mass should the remaining two components need adjustment. Other updates on 2023 focus items relating to state agency strategy and patient access to Connie data were provided.

Review and Approval of FY24 Goals: Jenn Searls provided the FY24 goals incorporating comments from the November meeting and further updates were discussed. Sumit Sajnani requested a motion to approve the FY24 goals as amended. Comm. Reeves created a motion to approve the FY24 goals as amended. Mark Raymond seconded the motion. No further discussion. Motion passed.

FY24 APD Project Milestones: Heidi Wilson provided an overview of the status of the FY24 contract milestones.

Proposed CSS Board Candidate: Jenn Searls provided background on the CSS Board position and the proposed candidate for filling that position. Sumit Sajnani requested a motion to approve Dr. Allen Hsiao as the Connie representative to the CSS Board. Pat Charmel created a motion to approve Dr. Hsiao. Comm. Reeves seconded the motion. No further discussion. Motion passed.

Executive Session: Sumit Sajnani requested a motion to enter executive session to discuss corporate strategy with Jenn Searls, Michelle Puhlick, Heidi Wilson, Patrick Murray, Michael O'Neill, and Dr. Davis. Claudio Gualtieri motioned to enter executive session. Pat Charmel seconded the motion. No further discussion. Motion passed. The board entered executive session. Upon exit, Sumit Sajnani requested a motion to authorize Connie management to enter a 3-year agreement with MedicaSoft LLC to design, develop and implement the Patient Portal, not to exceed \$320,000 for FY24. Mark Raymond created a motion to approve the authorization. Comm. Reeves seconded the motion. No further discussion. Motion passed.

Adjournment: Sumit Sajnani requested a motion to adjourn the meeting. Pat Charmel created a motion to approve adjournment. Mark Raymond seconded the motion. No further discussion. Motion passed. The meeting adjourned.