

**Board of Directors Meeting Agenda**  
**March 2, 2022**  
**4:00-6 pm**  
**Regular Meeting**

Join Zoom Meeting

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Dial by your location

+1 929 436 2866 US (New York)

Meeting ID: 979 8330 1521

Passcode: 231554

Meeting agendas and minutes can be found [here](#).

- I. Opening
  - a. Welcome - Sumit Sajnani, CT Health Information Technology Officer
  - b. Roll Call
  - c. Approval: Meeting Agenda
    - RECOMMENDED ACTION: That the Board approve the meeting agenda.
  - d. Approval: Board Meeting Minutes
    - RECOMMENDED ACTION: That the Board approve the January meeting minutes.
  - e. Consent Agenda
    - RECOMMENDED ACTION: That the Board approve the revised H.R. Policies.
- II. Public Comment
- III. Reports
  - a. Board Chair Report
  - b. Executive Director Report
  - c. Finance & Audit Committee Report
- IV. Business Agenda
  - a. Approval: Connie 2022 Board Meeting Revised Schedule
    - RECOMMENDED ACTION: That the Board approve the revised Connie bylaws.
    - RECOMMENDED ACTION: That the Board approve the Connie 2022 Board Revised Meeting Schedule.

- b. Board Committees
  - Finance & Audit
    - RECOMMENDED ACTION: That the Board approve the Finance & Audit Committee Charter
  - Privacy, Confidentiality, and Security Committee
    - Discussion around creation of the committee
- V. Executive Session
  - a. To review personnel matters
    - i. RECOMMENDED ACTION: That the Board approve to enter into Executive Session to review personnel matters
- VI. Adjournment

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## Board of Directors Meeting Minutes

March 2, 2022

4:00-6:00 pm

Regular Meeting

[Zoom Meeting Recording](#)

Password: 231554

**Directors Present:** Sumit Sajnani, Pat Charmel, Dr. Allen Davis, Mark Raymond, Claudio Gualtieri, Deidre Gifford, Stacia Grosso. **Absent:** Lisa Stump, Jose Crespo

**Opening:** Sumit Sajnani welcomed the Board and called the meeting to order at 4:02 pm.

**Roll Call:** Tara McGovern called the roll and confirmed a quorum.

**Meeting Agenda: Motion:** Sumit Sajnani asked for a motion to approve the March 2, 2022 meeting agenda as submitted. Pat Charmel created the motion. Mark Raymond seconded the motion. There was no further discussion. **Motion carried.**

**January Board Regular Meeting Minutes: Motion:** Sumit Sajnani asked for a motion to approve the January regular meeting minutes. Commissioner Gifford created the motion. Mark Raymond seconded the motion. There was no further discussion. **Motion carried.**

**Consent Agenda: Motion:** Revisions to Human Resources policies. Sumit Sajnani asked for a motion to approve the H.R. policies as submitted to the board. Pat Charmel created the motion. Commissioner Gifford seconded the motion. There was no further discussion. **Motion Carried.**

**Public Comment:** There was no public comment.

### Reports

- Board Chair Report:
  - Sumit reported that Connie has received approval on three CMS items:
    - 40% Medicaid cost share allocation for the MES IAPD portion from CMS, effective January 1, 2022 (additional funding is received from the state, bonds or insurance assessments). Prior funding in this area was at 26%. A request was made to provide the board with the existing and revised budget implications resulting

- from the increase in cost sharing funds from CMS. The disaster recovery component of the certification process was also approved, as well as the MOA between the OHS and DSS in support of the state HIE.
- The board will be voting today to change the bylaws to allow for flexibility in meeting frequency and a revised meeting schedule. The board will be voting on the Finance & Audit Committee Charter and discussing the creation of the Privacy, Confidentiality and Security committee.
  - The HITAC is creating the Connie Sustainability Support Work Group to assist in setting the Connie participation fee for participating organizations. A request was made for an update on Connie utilization statistics.
- Executive Director Report: Jenn Searls reported the following:
    - Connie connectivity:
      - Connie is receiving images from Sharon and all Nuvance Hospitals and is moving forward with images and C-CDA's from Bristol Hospital, anticipated by the end of March. Connie is receiving ADT's from Nuvance Health West and working to receive lab feeds. Lab results with UConn Health are live. Technical implementation is under way with Middlesex and Griffin Hospitals. Legal agreements have been signed with Prospect Medical Center, Stamford, Day Kimball and Hospital for Special Care. EMR Hubs are being created to ease connectivity burdens for Connie and providers. 13 long term care facilities are signed up with Connie, with four more under way.
    - Use Cases
      - DSS ARPA program has produced over 180 LTSS organizations signing with Connie to provide data-driven, member centered outcomes. The best Possible Medication History (BPMH) working group is working on the display of the medication history in Connie. Begun work on the Connie Provider Directory. Connie is working with the OHS Standards on Race, Ethnicity and Language data collection being ingested into Connie to assist organizations in meeting their requirements.
    - Other Projects
      - The Connie Clinical Advisory Council is holding their first meeting this week consisting of clinicians and subject matter experts to provide feedback to Connie on use case utility and value of Connie, as well as being champions for Connie.
  - Finance & Audit Committee Report: The committee reviewed the FY21 closeout and the audit process, discussed the insurance renewals, with an expected increase and changes to the cybersecurity premium. The committee is recommending the Finance & Audit Committee Charter to the board for approval.

## Business Agenda

- **Revised Bylaws: Motion:** Sumit Sajnani asked for a motion to approve the revised bylaws as submitted reflecting a change from monthly to regular meetings. Stacia Grosso created the motion. Pat Charmel seconded the motion. Mark Raymond amended the motion to add the language “not less than quarterly” to section 3.6(b) of the bylaws. An amended motion was made by Mark Raymond, Pat Charmel seconded the amended motion. **Motion carried.**
- **Revised 2022 Meeting Dates:** Motion: Sumit Sajnani asked for a motion to approve the proposed 2022 revised Board meeting dates as presented to the board. Claudio Gualtieri created the motion. Commissioner Gifford seconded the motion. The board discussed the meeting schedule and directed Connie staff to revisit quarterly meeting dates to better accommodate various conflicts noted.
- **Board Committees.** Jenn Searls provided a review of the Connie bylaws provisions. Committees consisting solely of board members have all the powers of the board with some exceptions, and committees with non-board members are advisory committees.
  - **Finance and Audit Committee Charter:** Jenn Searls and Mark Raymond provided a summary of the charter. Commissioner Gifford thanked the Finance & Audit Committee for their service. **Motion:** Sumit Sajnani asked for a motion to approve the Finance & Audit Committee Charter as presented to the Board. Mark Raymond created the motion. Dr. Allen Davis seconded the motion. **Motion carried.**
  - **Privacy, Confidentiality, and Security Committee** (advisory committee): Jenn Searls provided a summary of the responsibilities of this committee, including Privacy – the desire of a person to control disclosure of personal health information; Confidentiality – the ability of a person to control release of personal health information; Security – Protection of privacy and confidentiality through policies, procedures, and safeguards.

The committee will be developing and supporting privacy initiatives and policies, policies governing security of electronic personal and health information as well as policies that give consumers access and control over their own health information. A charter will be brought to the Board at the next Board meeting.

A suggestion was made to have the next board meeting in person and include a more robust discussion related to board activities.

**Executive Session: Motion:** Sumit Sajnani asked for a motion to enter executive session to discuss personnel matters. Pat Charmel created the motion. Claudio Gualtieri seconded the motion. **Motion carried.** The board entered Executive Session at 5:13 pm and exited at 5:41 pm.

**Adjournment: Motion:** Sumit asked for a motion to adjourn. Commissioner Gifford created the motion. Dr. Allen Davis seconded. **Motion carried.** The meeting adjourned at 5:43 pm.