

## Board of Directors Meeting Agenda

July 6, 2022

4:00-6:00 pm

Regular Meeting

Join Zoom Meeting

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Dial by your location

+1 929 436 2866 US (New York)

Meeting ID: 979 8330 1521

Passcode: 231554

Meeting agendas and minutes can be found [here](#).

- I. Opening
  - a. Welcome - Sumit Sajnani, CT Health Information Technology Officer
  - b. Roll Call
  - c. Approval: Meeting Agenda
    - RECOMMENDED ACTION: That the Board approve the meeting agenda.
  - d. Approval: Board Meeting Minutes
    - RECOMMENDED ACTION: That the Board approve the May meeting minutes.
- II. Public Comment
- III. Reports
  - a. Board Chair Report
  - b. Executive Director Report
  - c. Finance & Audit Committee Report
- IV. Business Agenda
  - a. Clinical Advisory Council Update
  - b. Patient Access Update
  - c. Connie Financial Policies: Procurement Policy
    - RECOMMENDED ACTION: That the Board approve the draft revised policy.
  - d. Finance & Audit Committee Treasurer
    - RECOMMENDED ACTION: That the Board entertain a motion from the floor.
  - e. Privacy, Confidentiality, and Security Committee Charter

- RECOMMENDED ACTION: That the Board approve the *Resolutions of the Board of Directors of Health Information Alliance, Inc. (July 6, 2022)* regarding the establishment of a Privacy, Confidentiality, & Security Committee.

V. Adjournment

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## Board of Directors Meeting Minutes

July 6, 2022 4:00- 6:00 pm

### Regular Meeting

[Zoom Meeting Recording](#)

**Directors Present:** Sumit Sajnani, Dr. Allen Davis, Stacia Grosso, Claudio Gualtieri, Mark Raymond, Lisa Stump.  
**Absent:** Pat Charmel, Jose Crespo, Commissioner Deidre Gifford

**Opening:** Sumit Sajnani welcomed the Board and called the meeting to order at 4:04 pm.

**Roll Call:** Michelle Puhlick called the roll and confirmed a quorum.

**Meeting Agenda: Motion:** Sumit asked for a motion to approve the July 6, 2022 meeting agenda as submitted. Claudio Gualtieri created the motion. Mark Raymond seconded the motion. There was no further discussion.  
**Motion carried.**

**May Board Regular Meeting Minutes: Motion:** Sumit asked for a motion to approve the May regular meeting minutes. Mark Raymond created the motion. Stacia Grosso seconded the motion. There was no further discussion.  
**Motion carried.**

**Public Comment:** There was no public comment.

### **Reports**

#### **Board Chair Report:**

- Sumit reported that the FY23-24 implementation and advance planning documents have been submitted to CMS with a proposed 40% cost share for Medicaid.
- A fall retreat is being planned and Sumit would like to hear from the Board on what topics they would like to have included on the agenda.
- Sumit noted that he has eliminated participation fees in FY23. Thereafter, fees will be determined based on the progress with other revenue sources.
- A local reporter has submitted a series of detailed questions related to the formation of Connie and around current Connie privacy practices. OHS and Connie has provided a response to the questions and participated in an interview with the reporter.

#### **Executive Director Report:**

Jenn Searls reported the following:

- Connie activity:
  - Jenn provided an update on the status of connectivity to and utilization of Connie.
  - Patient Centered Consumer Outreach – RFQ is closed and a partner will be identified within the next few weeks. The objective is to refine the messaging and communications to consumers and develop a patient and family workgroup with Connie.
  - Best Possible Medication History will launch tomorrow.
  - Home and Community Based Provider organizations tool is continuing to be developed.
  - The board retreat is being planned for the end of September. No one date works for everyone. Jenn encouraged the board to provide feedback on what they would like to discuss or accomplish. The agenda is in development and includes the following:
    - Business Agenda:
      - Contract Approvals
    - Connie Building Blocks and Strategy
      - Data sharing and use case development
      - Funding and Sustainability
      - Technology partner and capabilities
      - Health data utility strategy

**Finance & Audit Committee Report:** Mark Raymond reported that the committee met last week and reviewed Q2 financials, which are on-budget. A discussion ensued regarding aligning procurement policies to streamline the procurement process. The committee is recommending these policy changes to the Board for their approval. The committee also discussed future budgeting relating to fees and options for revenue which will be discussed further at the board retreat in the fall.

**Business Agenda:**

**Clinical Advisory Council Update:** Dr. Tom Agresta of UConn provided an update on the progress of the Clinical Advisory Council consisting of 10 members from varying practice types. The group has met several times, starting in March and recently participated in an educational session related to the Connie HIE functionality. A meeting is scheduled for next week to demonstrate and get feedback on BPMH and eReferral. The August educational session will focus on advance directives. Key feedback to date related to workflow integration, data availability, need for patient messaging, differing needs of organizations, and care team access.

**Patient Access Update:** Jenn provided an update on the progress related to patient access. CRISP is currently working with Citizen company to provide identity validation and third-party app gateway. Through the gateway tool, a third-party application can connect to the gateway, register and conduct a security review. Citizen will also provide direct access to Connie, including ID validation. Individuals can also request access and Connie will determine feasibility of the request. Jenn introduced a draft timeline from May 2022 to October 2022 for roll out. Communications to providers and consumers is being developed. This information will also be shared with HITAC.

**Connie Financial Policies - Procurement Policy:** Michelle provided an overview of the changes to the procurement policy as part of a larger process of reviewing and updating Connie corporate policies to identify and update redundancies, position titles, practices – signed agreements versus purchase orders). The objective is to be open, fair and transparent with procurement practices while complying with federal and state requirements.

**Motion:** Sumit asked for a motion to approve the updated Procurement Policy as presented. Mark Raymond created the motion. Dr. Davis seconded the motion. There was no further discussion. **Motion carried.**

#### **Finance & Audit Committee Treasurer**

Sumit updated the Board that Mark Raymond submitted his resignation as Board Treasurer. Sumit then nominated Claudio Gaultieri as Board Treasurer.

**Motion:** Mark Raymond created a motion to accept Sumit's nomination of Claudio Gaultieri as Treasurer of the Board and Finance & Audit Committee Chair. Stacia seconded the motion. Appreciation was expressed for the new and resigning chair. There was no further discussion. **Motion carried.**

#### **Privacy, Confidentiality, and Security Committee Charter**

Sumit noted that there has been a working group to establish this committee. Michael Matthews provided an overview of the proposed committee charter. The purpose of the committee is to recommend policies and guidance related to confidentiality, security and privacy. This is a committee of the Board with Director members appointed by the Board and non-Director members appointed by the chair of the committee. There will be 6 – 12 members consisting of privacy and security officers, legal, IT, compliance and consumer representatives for an initial two-year term with unlimited additional terms. The committee leadership will consist of the Connie Privacy and Security Officer and the chair, and they will be responsible for the agenda, updating the board, and attending the CRISP Privacy and Security Workgroup meetings. The committee will be at least quarterly. Lisa Stump and Mark Raymond were nominated as board committee members, with Mark Raymond nominated as Chair.

**Motion:** Dr. Davis created the motion that the Board approve the *Resolutions of the Board of Directors of Health Information Alliance, Inc. (July 6, 2022)* regarding the establishment of a Privacy, Confidentiality, & Security Committee. Mark Raymond seconded the motion. There was no further discussion. **Motion carried.**

**Adjournment: Motion:** Sumit asked for a motion to adjourn. Stacia Grosso created the motion. Lisa Stump seconded. **Motion carried.** The meeting adjourned at 5:27 pm.