

## Connie Privacy, Confidentiality, & Security Committee

### Meeting Agenda

February 27th, 2025

9:30-11:00 am

Regular Meeting

Join Zoom Meeting

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Meeting ID: 883 9406 0168

Passcode: 872885

Meeting agendas and minutes can be found [here](#).

- I. Opening
  - a. Welcome and Call To Order
  - b. Roll Call
  - c. Approval: Meeting Agenda  
RECOMMENDED ACTION: That the Committee approve the meeting agenda.
  - d. Approval: Past Meeting Minutes  
RECOMMENDED ACTION: That the Committee approve the October meeting minutes.
- II. Public Comment
- III. Reports
  - a. Chair Report
  - b. Connie Report
- IV. HIPAA Proposed Security Rule Overview
- V. HITRUST Update
- VI. Compliance Program Update
- VII. Executive Session  
RECOMMENDED ACTION: That the Committee enter into executive session to discuss data security monitoring reports.
- VIII. Adjournment

## Connie Privacy, Confidentiality, & Security Committee Meeting Minutes

February 27, 2025

9:30-11:00 am

Regular Meeting

[Zoom Meeting Recording](#)

**Committee Members Present:** Mark Raymond, Pat Checko, Glynn Stanton, Christine Rough, Angela Rizzolo, Elizabeth Taylor, and Vanessa Andrews. Absent: Kelly Riccitelli

### **Opening**

**Welcome:** Mark Raymond welcomed the Committee and called the meeting to order at 9:33am. Mark Raymond welcomed guests Bill Roberts (Connie's legal counsel, Day Pitney), Carol Amick (Connie's HITRUST & HIPAA Consultant, CompliancePoint), Brian Burton (Connie's Compliance Consultant, Healthicity), Bezawit Sumner (IT/Security Team, CSS), as well as Joelle Buckner (Connie's Privacy/Security Consultant).

**Roll Call:** Aryan Anthony called the roll and confirmed quorum.

**Meeting Agenda:** Mark Raymond requested a motion to accept the meeting agenda. Glynn Stanton created a motion to accept the agenda. Christine Rough seconded the motion. No further discussion. Motion passed.

**Meeting Minutes:** Mark Raymond requested a motion to approve the October meeting minutes as submitted. Angela Rizzolo created a motion to approve the minutes. Pat Checko seconded the motion. No further discussion. Motion passed.

**Public Comment:** None.

### **Reports**

**Chair Report:** Mark Raymond indicated that he will keep his report short as there are many agenda topics to cover in today's meeting. Mark thanked the members for their ongoing participation in the committee.

**Connie Report:** Michelle Puhlick reported that during the Board of Directors meeting earlier this month, the Board elected a new Board Secretary, Aryan Anthony. Aryan Anthony is new to the Connie team and will be supporting this committee. Michelle Puhlick also reported that Connie is currently reviewing their insurance renewals including the Cyber & Security policy. The market is trending at a flat or slight premium decrease and the hope is that Connie's HITRUST certification will help the policy renewal to reflect the market trend.

**HIPPA Proposed Security Rule Overview:** Mark Raymond introduced the topic and passed the floor to Michelle Puhlick who introduced Carol Amick of CompliancePoint who assisted Connie with their HITRUST Certification and continues to support Connie by making the team aware of federal rule changes that would impact policies and procedures. Carol provided an overview of what CompliancePoint does and details of the HIPAA Proposed Security Rule and how it could potentially impact Connie if the proposed rule becomes law.

**HITRUST Update:** Carol Amick introduced the topic and gave an overview of what the HITRUST certification is and how it addresses over 90% of the proposed HIPAA Security Rule Requirements. Carol Amick shared that Connie has achieved the highest level of certification (R2) and went over details of the Version 11 changes, AI risk management and how they will impact Connie. Carol Amick also shared with the committee that as part of the HITRUST Certification, an independent assessor must annually test a sample of 19+ controls previously put in place, to ensure the controls are still in place and functioning. This process will begin in June 2025.

**Compliance Program Update:** Mark Raymond introduced the topic. Mark turned the floor to Michelle Puhlick who gave an update regarding Connie's goal of developing a general compliance program and that they have contracted Healthicity to assist in this effort. Michelle Puhlick introduced Brian Burton of Healthicity who gave an overview of what Healthicity does and how they will support Connie in building out a compliance program and monitoring plan.

**Executive Session:** Mark Raymond requested a motion to enter executive session to discuss security strategy with Michelle Puhlick, Jenn Searls, Bezawit Sumner, and Bill Roberts. Mark Raymond requested a motion to move into executive session. The motion was created by Glynn Stanton and seconded by Vanessa Andrews. No further discussion. Motion passed. The committee entered executive session.

**Adjournment:** Mark Raymond requested a motion to adjourn. Glynn Stanton created a motion to adjourn. Angela Rizzolo seconded. No further discussion. The committee adjourned at 11:03am.