

Board Finance & Audit Committee

Meeting Agenda

June 29, 2022

5:00 pm – 6:30 pm

Regular Meeting

Join Zoom Meeting:

<https://us06web.zoom.us/j/86923322359?pwd=WlNFT1RoWmNLMzB4SjcvYUFKYlV0QT09>

Meeting ID: 869 2332 2359

Passcode: Connie1!

- I. Opening
 - a. Welcome and Call To Order
 - b. Roll Call
 - c. Approval: Meeting Agenda
 - i. RECOMMENDED ACTION: That the Committee approve the meeting agenda.
 - d. Approval: Meeting Minutes
 - i. RECOMMENDED ACTION: That the Committee approve the March 2022 regular meeting minutes and April 2022 special meeting minutes
- II. Public Comments
- III. FYQ2 Financials
- IV. Connie Financial Policies
 - a. Procurement Policy
- V. Connie Budget Update
- VI. Adjournment

Board Finance & Audit Committee

Meeting Minutes

June 29, 2022

5:00 pm – 6:30 pm

Regular Meeting

[Zoom Meeting Recording](#)

Committee Members Present: Patrick Charmel, Stacia Grosso, Mark Raymond

Opening, Roll Call, Opening Statement:

Tara McGovern recognized a quorum and Mark Raymond called the meeting to order at 5:11 pm.

Meeting Agenda

Motion: Mark Raymond asked for a motion that the committee accept the meeting agenda. Pat Charmel created the motion. Stacia Grosso seconded. There was no further discussion. None opposed. **Motion carried.**

Meeting Minutes

Motion: Mark Raymond asked for a motion that the committee approve the March regular meeting minutes. Pat Charmel created the motion. Stacia Grosso Seconded. There was no further discussion. None opposed. **Motion carried.** Mark Raymond asked for a motion to approve the April Special Meeting minutes. Stacia Grosso created the motion. Patrick Charmel seconded. There was no further discussion. None opposed. **Motion carried.**

Public Comments: None

FYQ2 Financials: Stacey provided an overview of the FYQ2 financials and answered questions from the committee. Stacey noted that Connie is on-budget.

Connie Financial Policies

Procurement Procedures Policy Update: Michelle provided a background on the financial policies that are currently in need of updating, including the Procurement Procedures policy. The policy has been updated with thresholds and new language related to sole-source procurement. Michelle answered questions from the board on the changes to the policy.

Motion: Mark Raymond made a motion to move this policy to the Board of Directors for their review and approval. Pat Charmel seconded. There was no further discussion. None opposed. **Motion carried.**

Connie Budget Update: Michelle provided a review and update of the Connie budget and sought feedback from the committee. Michelle answered questions from the committee on various budget items. The budget/sustainability plan for Connie will be on the agenda for the fall board retreat.

Adjournment

Motion: Mark Raymond asked for a motion to adjourn. Stacia Grosso made the motion. Pat Charmel seconded. No one opposed. The meeting adjourned at 6:12 pm.

DRAFT