

## Board Finance & Audit Committee

Meeting Agenda  
August 31, 2023  
5:00 pm – 6:30 pm  
Regular Meeting

### Join Zoom Meeting:

<https://us06web.zoom.us/j/81104071542?pwd=TDk0eVVMek9OK3dRUzdabkdLdlZqZz09&from=addon>

Meeting ID: 811 0407 1542

Passcode: 961220

#### I. Opening

- a. Welcome and Call to Order
- b. Roll Call
- c. Approval: Meeting Agenda

RECOMMENDED ACTION: That the Committee approve the meeting agenda.

- d. Approval: Meeting Minutes

RECOMMENDED ACTION: That the Committee approve the April regular meeting minutes and June special meeting minutes.

#### II. Public Comments

#### III. FY23 Q2 & Q3 Financials and Form 990 Update

#### IV. FY24 Budget Overview

#### V. Executive Session

RECOMMENDED ACTION: That the Committee enter into executive session to discuss corporate strategy pertaining to trade secrets.

#### VI. Adjournment

## Board Finance & Audit Committee

### Meeting Minutes

August 31, 2023

5:00 pm – 6:30 pm

Regular Meeting

[Zoom Meeting Recording](#)

**Committee Members Present:** Claudio Gualtieri, Patrick Charmel. Absent: Stacia Grosso

**Opening, Roll Call, Opening Statement:**

Claudio Gualtieri called the meeting to order at 5:07 pm. Claudio Gualtieri welcomed guest Craig Behm, President & CEO of CRISP Shared Services, who will be joining the Committee in the Executive Session. Claudio Gualtieri requested that Gwen Reyes call the roll, Gwen Reyes recognized quorum.

**Meeting Agenda**

**Motion:** Claudio Gualtieri asked for a motion that the committee accept the meeting agenda. Claudio Gualtieri created the motion. Patrick Charmel seconded. There was no further discussion. None opposed. **Motion carried.**

**Meeting Minutes**

**Motion:** Claudio Gualtieri asked for a motion that the committee accept the April 2023 Regular Meeting and June 2023 Special Meeting minutes. Claudio Gualtieri created the motion. Patrick Charmel seconded. There was no further discussion. None opposed. **Motion carried.**

**Public Comments:** None

**FY23 Q2 & Q3 Financials and Form 990 Update:** Gwen Reyes provided an overview of the FY23 Q2 & Q3 Statements of Financial Activity and Balance Sheet. Gwen Reyes provided an update on the Form 990 submission.

**FY24 Budget Overview:** Michelle Puhlick provided an overview of the FY24 budget.

**Executive Session:** Claudio Gualtieri asked for a motion that the committee accept entering an executive session to discuss matters of corporate strategy. Jenn Searls, Michelle Puhlick, and Craig Behm were invited to the executive session to participate in the discussion. Claudio Gualtieri created the motion. Patrick Charmel seconded. No further discussion. **Motion carried.**

**Adjournment:** The meeting adjourned at 6:45 pm.