

Board Finance & Audit Committee

Meeting Agenda

August 25, 2021

5:00 pm – 6:30 pm

Regular Meeting

[Zoom Meeting Recording](#)

(Passcode: 740822)

Committee Members Present: Patrick Charmel (joined 5:57 pm), Stacia Grasso, Mark Raymond

Opening, Roll Call, Opening Statement:

Mark Raymond recognized a quorum and called the meeting to order at 5:03 pm.

Meeting Agenda

Motion: Mark Raymond asked for a motion that the committee accept the meeting agenda as amended. Stacia Grasso created the motion. Mark Raymond seconded. There was no further discussion. None opposed. **Motion carried.**

Meeting Minutes

Motion: Mark Raymond asked for a motion that the committee approve the June regular meeting minutes. Mark Raymond created the motion. Stacia Grasso seconded. There was no further discussion. None opposed. **Motion carried.**

FY21 Milestone Update

Michelle Puhlick provided an update on Connie's milestone progress. The milestones are stipulated in the Memorandum of Agreement between DSS and OHS that outlines milestones and deliverables to draw down HITECH funds. No action was required.

Draft FY22 Budget

Michelle Puhlick reviewed the draft FY2022 budget. The budget is consistent with the FY2021-2025 Sustainability Plan and associated assumptions that the Finance and Audit Committee previously reviewed. The FY2022 budget will be submitted to the Board for approval at the September Board meeting.

Next Steps

Connie is drafting the FY22 contract with OHS. The IAPD has been submitted. The OAPD will be submitted once DSS receives the certification letter from CMS. Next regular Finance and Audit meeting will be January 26th, 2022 from 5:00-6:30pm. The meeting will focus on fiscal 2021 close-out, taxes and insurances.

Adjournment

Motion: Mark Raymond asked for a motion to adjourn. Pat Charmel made the motion. No one opposed. The meeting adjourned at 6:25 pm.

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