

Board of Directors Meeting Agenda

December 4, 2024

4:00-6:00 pm

Regular Meeting

Join Zoom Meeting

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Meeting ID: 821 8212 4595

Passcode: 517505

Meeting agendas and minutes can be found [here](#).

- I. Opening
 - a. Welcome - Sumit Sajnani, CT Health Information Technology Officer
 - b. Roll Call
 - c. Approval: Meeting Agenda
RECOMMENDED ACTION: That the Board approve the meeting agenda.
 - d. Approval: Meeting Minutes
RECOMMENDED ACTION: That the Board approve the September Annual Meeting minutes.
- II. Public Comment
- III. Reports
 - a. Board Chair
 - b. Executive Director
 - c. Finance & Audit Committee
 - d. Privacy, Confidentiality, and Security Committee
- IV. Business Agenda
 - a. 2025 Board Meeting Dates
RECOMMENDED ACTION: That the Board approve the proposed 2025 Board Meeting dates.
 - b. FY24 Goals Update
 - c. FY25 Proposed Goals
RECOMMENDED ACTION: That the Board approve the proposed FY25 Goals.
 - d. Data Disclosure Report
 - e. Stakeholder Survey Baseline Results
- V. Executive Session
RECOMMENDED ACTION: That the Board enter into executive session to discuss matters pertaining to personnel matters.
- VI. Adjournment

Board of Directors Meeting Minutes

December 4, 2024

4:00-6:00 pm

Regular Meeting

[Zoom Recording](#)

Directors Present: Sumit Sajnani, Patrick Charmel, Mark Raymond, Adam Prizio, Dr. Allen Davis, Claudio Gualtieri.
Absent: Stacia Strouss, Commissioner Andrea Barton Reeves.

Opening

Welcome: Sumit Sajnani welcomed the Board and called the meeting to order at 4:08pm. Sumit Sajnani welcomed Heidi Wilson, Connie's HIE Services Director, to participate on the goals related business agenda items, as needed. Sumit Sajnani also welcomed Deputy Commissioner Peter Hadler who was attending on behalf of Commissioner Reeves.

Roll Call: Gwen Reyes called the roll and confirmed quorum.

Meeting Agenda: Sumit Sajnani requested a motion to accept the meeting agenda. Mark Raymond created a motion to accept the agenda. Dr. Allen Davis seconded the motion. No further discussion. Motion passed.

Meeting Minutes: Sumit Sajnani requested a motion to approve the September Annual Meeting minutes as submitted. Dr. Allen Davis created a motion to approve the minutes. Patrick Charmel seconded the motion. No further discussion. Motion passed.

Public Comment: None.

Reports

Board Chair Report: Sumit Sajnani reminded the Board that a statute passed in the last legislative session required the creation of a workgroup tasked with providing recommendations to OHS for regulations pertaining to the statewide HIE. The required recommendations report is due from OHS to the CGA on January 1st. The workgroup sessions were productive, and the report is currently being drafted. Sumit Sajnani also reported that OHS submitted a request to CMS to increase the federal cost allocation from 41% to 56%. Though informal approval was provided, OHS hopes to receive formal approval in the next couple of weeks. This will be helpful in reducing the state funding burden.

Executive Director Report: Jenn Searls thanked the OHS team as Connie has been able to start fiscal year 2025 with the OHS-Connie Contract in place. Jenn Searls shared highlights relating to recent data integrations that occurred recently, specifically receiving images from both Hartford Healthcare and Griffin, as well being live with Griffin's ADTs. A migration was also completed, Trinity Health Of New England is now live on their national instance of EPIC. Other highlights included newly receiving pharmacy data from CVS Omnicare, integrating CVS Minute Clinics, and creating single sign-on capabilities for the Department of Corrections, which enables incorporating Connie into their workflow. Connie also introduced an enhancement to the Connie Alerts, called Population Explorer, which expanded encounter data and provides staff the ability to access the Connie Portal directly from that interface. This saves staff time as previously they would need to toggle to a different screen to access patient data whereas now

they can easily enter underlying data via the Population Explorer window. This tool will also allow us to build out new functionalities.

F&AC Report: Claudio Gualtieri was not present for this agenda item but when he joined later he indicated he did not have any items to report for F&AC.

PC&S Report: Mark Raymond provided an update that the committee last met on October 10th. Mark Raymond informed the board that the committee agreed upon next year's meeting dates, received an update on the HITRUST Certification and future work to maintain that certification, and discussed Connie's terms of participation to reduce redundancies and streamline content. An Executive Session was also held during which security monitoring reports were discussed; it was noted that nothing of alarm was raised during that session.

Business Agenda

2025 Meeting Dates: Sumit Sajnani requested a motion to approve the proposed 2025 Board Meeting dates. Adam Prizio motioned to approve the meeting dates. Patrick Charmel seconded the motion. No further discussion. Motion passed.

FY24 Goals Update: Jenn Searls provided an update of how Connie performed against the FY24 Goals. Jenn Searls reminded the Board that a preview was provided at the September Annual Board Meeting. Jenn Searls informed the board that Connie was able to accomplish 82.5% of the FY24 goals and that an area where major progress was made was patient empowerment as Connie's PFAC (Patient and Family Advisory Council) was established, has met twice so far this year, and Connie's patient portal was ready for an Oct 1 go-live. Other significant progress occurred relating to data quality, identifying additional tools, and revising the financial strategy. Jenn Searls provided details relating to progress and reporting on critical mass as data can now be more refined in comparison to when tracking initially started.

FY25 Proposed Goals: Jenn Searls introduced the FY25 proposed goals and details were discussed with the Board. Some wording adjustments were discussed. Sumit Sajnani requested a motion to approve the proposed FY25 goals with adjustments. Mark Raymond created the motion to approve the motion. Dr. Allen Davis seconded the motion. No further discussion. Motion passed.

Data Disclosure Report: Michelle Puhlick introduced the topic by providing background relating to the Data Release Policy that was approved by the Board in 2023 which requires an annual report to the Board. The report summary was shared and the Board given an opportunity to ask questions.

Stakeholder Survey Baseline Results: Michelle Puhlick provided the Board with an overview of the survey methodology and types of questions asked. A snapshot of respondent demographics and metrics surrounding results was provided to the Board. The next steps and actions to be taken were outlined for the Board.

Executive Session: Sumit Sajnani requested a motion to amend the agenda to omit the executive session from the meeting agenda and adjourn the meeting. Patrick Charmel motioned to amend the agenda to not have an executive session and adjourn the meeting. Mark Raymond seconded the motion. No further discussion. Motion passed.

Adjournment: The meeting adjourned at 5:44p.