

Connie Privacy, Confidentiality, & Security Committee
Meeting Agenda
October 10, 2024
9:30-11:00 am
Regular Meeting

Join Zoom Meeting

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Dial in:

+ 1 646 558 8656 US (New York)

Meeting ID: 885 8539 4511

Passcode: 376154

Meeting agendas and minutes can be found [here](#).

- I. Opening
 - a. Welcome and Call To Order
 - b. Roll Call
 - c. Approval: Meeting Agenda
RECOMMENDED ACTION: That the Committee approve the meeting agenda.
 - d. Approval: Past Meeting Minutes
RECOMMENDED ACTION: That the Committee approve the April meeting minutes.
- II. Public Comment
- III. Reports
 - a. Chair Report
 - b. Connie Report
- IV. Approve 2025 Meeting Schedule
- V. HITRUST Update
- VI. Connie Terms of Participation
- VII. Executive Session
RECOMMENDED ACTION: That the Committee enter into executive session to discuss data security monitoring reports.
- VIII. Adjournment

Connie Privacy, Confidentiality, & Security Committee Meeting Minutes

October 10, 2024

9:30-11:00 am

Regular Meeting

[Zoom Meeting Recording](#)

Committee Members Present: Mark Raymond, Pat Checko, Glynn Stanton, Christine Rough, Angela Rizzolo, Elizabeth Taylor, Kelly Riccitelli. Absent: Vanessa Andrews.

Opening

Welcome: Mark Raymond welcomed the Committee and called the meeting to order at 9:32 am. Mark Raymond welcomed guests Bill Roberts (Connie's legal counsel, Day Pitney), Bezawit Sumner and Julia Horstman (CSS IT/Security Team), as well as Joelle Buckner (Connie's Privacy/Security Consultant).

Roll Call: Gwen Reyes called the roll and confirmed quorum.

Meeting Agenda: Mark Raymond requested a motion to accept the meeting agenda. Glynn Stanton created a motion to accept the agenda. Christine Rough seconded the motion. No further discussion. Motion passed.

Meeting Minutes: Mark Raymond requested a motion to approve the April meeting minutes as submitted. Pat Checko created a motion to approve the minutes. Glynn Stanton seconded the motion. No further discussion. Motion passed.

Public Comment: None.

Reports

Chair Report: Mark Raymond indicated that he is pleased with the work of Connie and CRISP Shared Services relating to the topics of privacy and confidentiality as well as the work performed by this committee in considering and advising the Board.

Connie Report: Michelle Puhlick reported that Connie has earned its HITRUST Certification and will share more about it on the business agenda. Michelle Puhlick indicated focus will be turned to conducting the HITRUST Interim Assessment and building out a formal compliance program, for which the committee will be approached for advisement.

Approve 2025 Meeting Schedule: Mark Raymond introduced the topic and informed the committee the proposal is to continue conducting these meetings in the same time slot of 9:30-11a on January 16th, April 3rd, July 31st, and October 16th. Mark Raymond requested a motion to accept the proposed 2025 meeting dates. Angela Rizzolo created a motion to approve the dates. Elizabeth Taylor seconded the motion. No further discussion. Motion passed.

HITRUST Update: Mark Raymond introduced the topic. Michelle Puhlick indicated the HITRUST Certification notification was received within the past week and is retroactively effective September 4th. Michelle provided an overview of the process for obtaining the certification and the work to be performed relating to interim assessment and recertification processes.

Connie Terms of Participation: Mark Raymond introduced the topic. Bill provided an overview of the process for OHS drafting and issuing regulations to govern the HIE program which will inform what type of agreement is most suitable for Connie and its providers. Discussion followed surrounding privacy and security requirements and organizations participating in Connie.

Executive Session: Mark Raymond requested a motion to enter executive session to discuss security strategy with Michelle Puhlick, Jenn Searls, Joelle Buckner, Bezawit Sumner, and Julia Horstman. Mark Raymond requested a motion to move into executive session. The motion was created by Angela Rizzolo and seconded by Pat Checko. No further discussion. Motion passed. The committee entered executive session.

Adjournment: Mark Raymond requested a motion to adjourn. Glynn Stanton created a motion to adjourn. Christine Rough seconded. No further discussion. The committee adjourned at 10:43am.