

Board of Directors Meeting Agenda

May 1, 2024

4:00-6:00 pm

Regular Meeting

Join Zoom Meeting

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Dial by your location

+1 646 558 8656 US (New York)

Meeting ID: 850 4894 1488

Passcode: 071846

Meeting agendas and minutes can be found [here](#).

- I. Opening
 - a. Welcome - Sumit Sajnani, CT Health Information Technology Officer
 - b. Roll Call
 - c. Approval: Meeting Agenda
RECOMMENDED ACTION: That the Board approve the meeting agenda.
 - d. Approval: Meeting Minutes
RECOMMENDED ACTION: That the Board approve the February Regular Meeting minutes.
- II. Public Comment
- III. Reports
 - a. Board Chair
 - b. Executive Director
 - c. Finance & Audit Committee
 - d. Privacy, Confidentiality, and Security Committee
- IV. Business Agenda
 - a. FY24 APD Project Milestone Update
 - b. PFAC Update
- V. Executive Session
RECOMMENDED ACTION: That the Board enter into executive session to discuss:
 - Matters pertaining to corporate strategy
- VI. Finance & Audit Committee Charter
RECOMMENDED ACTION: That the Board approve the revised Finance & Audit Committee Charter.
- VII. Adjournment

Board of Directors Meeting Minutes

May 1, 2024

4:00-6:00 pm

Regular Meeting

[Zoom Recording](#)

Directors Present: Sumit Sajnani, Pat Charmel, Mark Raymond, Stacia Grosso, Adam Prizio, Dr. Allen Davis. Absent: Lisa Stump, Claudio Gualtieri, Commissioner Andrea Barton Reeves.

Opening

Welcome: Sumit Sajnani welcomed the Board and called the meeting to order at 4:04pm. Sumit Sajnani welcomed new board member, Adam Prizio, and thanked Jose Crespo for his service to the board. Sumit Sajnani welcomed Heidi Wilson, Connie's HIE Services Director, to present on business agenda items.

Roll Call: Gwen Reyes called the roll and confirmed quorum.

Meeting Agenda: Sumit Sajnani requested a motion to accept the meeting agenda. Stacia Grosso created a motion to accept the agenda. Mark Raymond seconded the motion. No further discussion. Motion passed.

Meeting Minutes: Sumit Sajnani requested a motion to approve the February board meeting minutes as submitted. Mark Raymond created a motion to approve the minutes. Stacia Grosso seconded the motion. No further discussion. Motion passed.

Public Comment: None.

Reports

Board Chair Report: Sumit Sajnani informed the Board that there is proposed language under negotiation during the legislative session. Sumit Sajnani emphasized that stakeholders are collaborating well to discuss potential data privacy regulations. Sumit Sajnani indicated that he would keep board members up to date on HIE statutes. Sumit Sajnani updated the board that the HIE APD was accepted by HITAC.

Executive Director Report: Jenn Searls updated the board on Connie's continued progress towards getting to critical mass and working on data quality. Jenn Searls introduced Connie's new Director of Analytics and Data Quality, Russell Dexter. Jenn Searls provided a high-level overview on the Patient Portal and the Patient and Family Advisory Committee (PFAC) and the status of Connie's outreach and engagement efforts to optimize care team tools. Jenn Searls shared doctor testimony as well as news articles regarding best possible medication history. Jenn Searls informed the board of other care team tool updates such as EMR priority data mapping and emergency access projects.

F&AC Report: Claudio Gualtieri not present therefore F&AC Report not performed during this meeting.

PC&S Report: Mark Raymond provided an update on the work being done by Connie to obtain HITRUST certification. Mark Raymond indicated Connie, as it stands now, has high security standards and is in a strong position to achieve certification. Mark Raymond also informed the board that discussions regarding access control conducted during the executive session were ordinary in nature.

Business Agenda

FY24 APD Project Milestone Update: Heidi Wilson provided an update on the FY24 contract milestones indicating that Connie's status is running on, and in some instances, ahead of schedule.

PFAC Update: Heidi Wilson presented on committee recruitment methods, the topics covered at the first meeting, and planned agenda items for future meetings.

Executive Session: Sumit Sajnani requested a motion to enter executive session to discuss corporate strategy with Jenn Searls and Michelle Puhlick. Pat Charmel motioned to enter executive session. Adam Prizio seconded the motion. No further discussion. Motion passed. The board entered executive session. Upon exit, Sumit Sajnani indicated there are two motions for vote in the general session. Sumit Sajnani requested a motion to approve the revised FAC Charter. Pat Charmel created a motion to approve the authorization. Mark Raymond seconded the motion. No further discussion. Motion passed. Sumit Sajnani requested a motion to authorize Jenn Searls, Connie's Executive Director, to apply for a line of credit. Mark Raymond created a motion to approve the authorization. Pat Charmel seconded the motion. No further discussion. Motion passed.

Adjournment: Sumit Sajnani requested a motion to adjourn the meeting. Pat Charmel created a motion to approve adjournment. Motion passed. The meeting adjourned.