

Board Finance & Audit Committee

Meeting Agenda
September 16, 2024
9:30 am – 11:00 am
Regular Meeting

Join Zoom Meeting:

<https://us06web.zoom.us/j/85214598142?pwd=ixgIL9yknwgdC028moV7lCdr552eh.1>

Meeting ID: 852 1459 8142

Passcode: 490539

- I. Opening
 - a. Welcome and Call to Order
 - b. Roll Call
 - c. Approval: Meeting Agenda
RECOMMENDED ACTION: That the Committee approve the meeting agenda.
 - d. Approval: Meeting Minutes
RECOMMENDED ACTION: That the Committee approve the April regular meeting minutes.
- II. Public Comments
- III. Leadership Development Plan Update
- IV. Executive Session
RECOMMENDED ACTION: That the Committee enter into executive session to discuss corporate strategy pertaining to trade secrets and personnel matters.
- V. FY24 Q2 & Q3 Financials and Form 990 Update
- VI. FY25 Budget Overview
- VII. Adjournment

Board Finance & Audit Committee

Meeting Minutes

September 16, 2024

9:30 am – 11:00 am

Regular Meeting

[Zoom Meeting Recording](#)

Committee Members Present: Claudio Gualtieri, Patrick Charmel, Stacia Strouss

Opening, Roll Call, Opening Statement:

Claudio Gualtieri called the meeting to order at 9:37am. Claudio Gualtieri requested that Gwen Reyes call the roll; Gwen Reyes recognized quorum.

Meeting Agenda

Motion: Claudio Gualtieri asked for a motion that the committee accept the meeting agenda. Claudio Gualtieri created the motion. Patrick Charmel seconded. There was no further discussion. None opposed. **Motion carried.**

Meeting Minutes

Motion: Claudio Gualtieri asked for a motion that the committee accept the April meeting minutes. Claudio Gualtieri created the motion. Stacia Strouss seconded. There was no further discussion. None opposed. **Motion carried.**

Public Comments: None

Leadership Development Plan Update: Michelle Puhlick provided the status of developing the leadership plan.

Executive Session: Claudio Gualtieri asked for a motion that the committee approve entering an executive session to discuss corporate strategy pertaining to trade secrets and personnel matters. Jenn Searls, Michelle Puhlick, and Gwen Reyes were invited to the executive session to participate in the discussion. Claudio Gualtieri created the motion. Patrick Charmel seconded. No further discussion. **Motion carried.**

FY24 Q2 & Q3 Financials and Form 990 Update: Gwen Reyes provided an overview of the FY24 Q2 & Q3 financials as well as an update on the Form 990 filing.

FY25 Budget Overview: Michelle Puhlick provided an overview of the proposed FY25 Budget. Claudio Gualtieri created the motion to recommend the FY25 Budget to the Board for consideration. Patrick Charmel seconded. No further discussion.

Adjournment: The meeting adjourned at 11:21am.