

Board of Directors Meeting Agenda

September 25, 2024

1:00 pm - 8:00 pm

Regular Meeting

Annual Meeting and Board Retreat

Location:

Mark Twain House
351 Farmington Avenue
Hartford, CT 06105

GPS Directions to parking: [385 Farmington Avenue, Hartford CT](#)

Meeting agendas and minutes can be found [here](#).

- I. Opening
 - a. Welcome - Sumit Sajnani, CT Health Information Technology Officer
 - b. Roll Call
 - c. Approval: Meeting Agenda
RECOMMENDED ACTION: That the Board approve the meeting agenda.

- II. Public Comment
Executive Session (Anticipated to begin shortly after Public Comment)

- III. Executive Session
RECOMMENDED ACTION: That the Committee enter into executive session to discuss corporate strategy pertaining to trade secrets.
Public Session Resumes (Anticipated at 6:00 pm)

- IV. Approval: Meeting Minutes
RECOMMENDED ACTION: That the Board approve the May 2024 Regular Meeting minutes.

- V. Reports
 - a. Board Chair
 - b. Executive Director
 - c. Finance & Audit Committee
 - d. Privacy, Confidentiality, and Security Committee

- VI. Business Agenda
 - a. Annual Board Training
 - b. Election of Officers

c. FY25 Budget

RECOMMENDED ACTION: That the Board approve the recommended FY25 budget.

VII. Executive Session

RECOMMENDED ACTION: That the Committee enter into executive session to discuss personnel matters.

VII. Adjournment

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Board of Directors Meeting Minutes

September 25, 2024

1 - 8 pm

Annual Meeting and Board Retreat

Location: Mark Twain House, Hartford CT

Directors Present: Sumit Sajnani, Dr. Allen Davis, Patrick Charmel, Stacia Strouss, Adam Prizio, Mark Raymond, Comm. Reeves, and Claudio Gualtieri. **Absent:** Lisa Stump.

Welcome: Sumit Sajnani welcomed the Board and called the meeting to order at 1:16pm. Sumit Sajnani thanked and acknowledged Lisa Stump's service to the Board and indicated her official date of resignation from her position of employment along with her role as a Connie Board Member will be effective November 1, 2024.

Roll Call: Gwen Reyes called the roll and confirmed quorum. It was acknowledged the Claudio Gualtieri would be joining at 5:30p.

Meeting Agenda: Sumit Sajnani requested a motion to approve the meeting agenda. Patrick Charmel created a motion to accept the agenda. Comm. Reeves seconded the motion. No further discussion. Motion passed.

Public Comment: None.

Executive Session: Sumit Sajnani requested a motion to enter executive session to discuss corporate strategy pertaining to trade secrets with Jenn Searls, Michelle Puhlick, Gwen Reyes, Craig Behm (President and CEO, CRISP Shared Services), Marc Rabner (Chief Medical Officer, CRISP Shared Services), Dr. Allen Hsiao (VP & CHIO, YNNHS & Yale School of Medicine; Connie Representative to the CRISP Shared Services Board), and Shaun Alfreds (Executive Director and CEO, HealthInfoNet). Patrick Charmel created a motion to enter into executive session. Mark Raymond seconded the motion. No further discussion. Motion passed. The board entered into executive session at 1:30pm. The board exited executive session at 5:41pm.

Annual Board Training: Susan Huntington of Day Pitney LLP provided the board with information on board governance, conduct, and best practices.

Board Meeting Minutes: Sumit Sajnani requested a motion to approve the May board meeting minutes as submitted. Dr. Allen Davis created a motion to accept the minutes. Adam Prizio seconded the motion. No further discussion. Motion passed.

Board Chair Report: Sumit Sajnani informed the Board that the FY25 Connie-OHS Contract is under review with the Attorney General's office and disclosed that, as OHS HITO, he participates in the negotiation of that contract.

Executive Director Report: Jenn Searls indicated she did not have any additional information to report to the Board.

Finance & Audit Committee Report: Claudio Gualtieri provided an update indicating that the Committee met earlier this month at which time the Form 990 filing, FY24 Q2-Q3 financial results, and the FY25 budget were discussed, the latter of which the Committee recommends to the Board for approval.

Privacy, Confidentiality, and Security Committee Report: Mark Raymond indicated that the Committee has not met since the last Board meeting hence no updates to report. The Committee next meets in October 2024.

Election of Officers: Sumit Sajnani requested a motion to re-elect Claudio Gualtieri as Connie Treasurer, Mark Raymond as the Privacy, Confidentiality and Security Committee Chair, and Gwen Reyes as the Connie Secretary. Pat Charmel created the motion and Dr. Allen Davis seconded. No further discussion. Motion passed.

Connie FY25 Budget: Sumit Sajnani requested a motion to approve the Connie FY25 budget as presented. Patrick Charmel created a motion to approve the budget. Stacia Strouss seconded the motion. No further discussion. Motion passed.

CRISP Shared Services Contract: Sumit Sajnani requested a motion that the Board authorize the management team to enter into agreements with CRISP Shared Services, Inc. to design, develop, and implement health information integration technology and shared services not to exceed \$5,380,707. Claudio Gualtieri created the motion. Patrick Charmel seconded the motion. No further discussion. Motion passed.

Executive Session: Sumit Sajnani requested a motion to enter executive session to discuss personnel matters with Jenn Searls and Michelle Puhlick. Patrick Charmel created a motion to enter executive session. Stacia Strouss seconded the motion. No further discussion. Motion passed. The board entered executive session at 6:42pm. The board exited executive session at 7:16pm.

Agenda: Mark Raymond made a motion to amend the agenda to include the CRISP Shared Services contract approval. Adam Prizio seconded the motion. No further discussion. Motion passed.

Adjournment: Sumit Sajnani requested a motion to adjourn the meeting. Mark Raymond created a motion to approve adjournment. Pat Charmel seconded the motion. No further discussion. Motion passed. The meeting adjourned at 7:18pm.